EASTERN MEDITERRANEAN UNIVERSITY
University Curriculum Committee

New Course Proposal Form

Part I. Course Information

Department *Use capital letters only*	General Education	Department Code	

Course Code	GEED101, 102, 201, 202, 301, 302	Catalog Credit Description (Total Credit: Round [Lecture + (Lab + Tutorial)/2] to the nearest integer)						
		Lecture Hours	0	Lab Hours	0	Tutorial Hours	0	**Total Credit** 0

Grading System	☐ Regular	[x] S / U	Teaching Language	[x] English	[x] Turkish	☐ Other:	

Course Name
Fill in capital letters. This information will appear in the printed catalogs and on the online catalog.

Course Title in English *maximum 60 characters*

Sociocult. Professional, Industr. Knowledge & Experience-I, II, III, IV, V, VI

Transcript (Abbreviated) Title *maximum 30 characters*

SPIKE-Soc.Prof.Indust.Exp.-I, II, III, IV, V, VI

Course Title in Turkish *maximum 60 characters*

Sosyokültürel, Profesyönel, Endüstriyel Bilgi ve Deneyim- I, II, III, IV, V, VI

Transcript (Abbreviated) Title in Turkish *maximum 30 characters*

SPIKE-Sos. Prof. Endüs. Bil.- I, II, III, IV, V, VI

Catalog Description in English (Max. 2000 characters)
This information will appear in the printed catalogs and on the online catalog. (Max. 300 characters)

GEED 101-102   Sociocult. Professional, Industr. Knowledge & Experience-I - II

This course is designed to expose students to practical applications of knowledge in their own and related fields, increase their knowledge of other disciplines, and create opportunities for them to experience a diverse range of social and cultural activities in the world outside university. The focus is on developing learning outside the classroom through encouraging student participation in guest lectures, conferences, and cultural events such as musical and theatrical performances, art exhibitions, literary readings, etc., both on campus and off campus. By providing students with exposure to professional, industrial, and socio-cultural realities, this course takes a first step towards preparing students for the changing world that will face them after graduation. And through this exposure, it aspires to give students a sense of respect for and pride in their own chosen profession, coupled with a feeling of responsibility to helping the community and working for the good of society. Assessment is based on the student's completion during the semester of a SPIKE Card, under the Honor Code, certifying participation in four socio-cultural, professional, or industry-related events sponsored by his or her own Faculty or School, and four events sponsored by other Faculties or Schools or organizations in the community.

GEED 201-302   Sociocult. Professional, Industr. Knowledge & Experience-III - VI

This course includes the same requirements as GEED 101 and GEED 102, but has additional components: in addition to participating in four socio-cultural, professional, or industry-related events sponsored by his or her own Faculty or School, and four events sponsored by other Faculties or Schools or organizations in the community, each student is required to attend one other SPIKE event offered by any Faculty or School, and one SPIKE Certificate Seminar. SPIKE Certificate Seminars will be offered by the various Research Centers at the university. They take the form of 4-hour workshops, which will generally be held in the evenings and during weekends. They will include such topics as Leadership, Time Management, First Aid, and Environmental Activism. (One or more of these Certificate Seminars may be designated as compulsory.) In addition to completing their SPIKE requirement for this course, students will be awarded certificates for successful participation in the Certificate Seminars.

Catalog Description in Turkish (Max. 2000 characters)
This information will appear in the printed catalogs and on the online catalog. (Max. 300 characters)

GEED 101-102 Sosyokültürel, Profesyönel, Endüstriyel Bilgi ve Deneyim I - II

Bu kurs öğrencileri hem kendi alanlarında hem de ilgili alanlarda pratik ve uygulamalı bilgilerle tanıştırıp, öğrencilerin çeşitli disiplinler hakkında bilgilerini artırıp, üniversite dışındaki çeşitli sosyal ve kültürel aktivitelerle de deneyim kazanmaları için fırsatlar sunar. Bu kursun esas amacı, öğrencinin sınıf dışında öğrenme yeteneğini, kampüs ve kampüs dışındaki seminerlere, konferanslara ve kültür olaylarına (ör. Müzik ve tiyatro performansları, sanatsal sergiler ve edebiyat etkinlikleri) katılmalarını sağlayarak geliştirmektir. Öğrencileri profesyönel, endüstriyel ve sosyokültürel gerçeklerle tanıştıran bu kurs, mezun olduklarında onları bekleyen ve sürekli değişen dünyaya hazırlayan ilk adımdır. Bu kurs öğrencilerin kendi seçtikleri mesleklerine saygı duymaları yanında, topluma karşı da bir sorumluluk duygusu edinmelerini ve toplumun yararına calışmalarını da sağlamayı amaçlar.Öğrencilerin değerlendirilmesi, Güven Anlayışı altında SPIKE kartlarını, kendi Fakülte veya Okulları tarafından düzenlenen dört sosyokültürel, profesyönel ve endüstri ile ilgili seminere ve ayrıca diğer Fakülte veya Okullar tarafından düzenlenen dört seminere daha katılarak tamamlamaları ile gerçekleştirilir.

GEED 201 – 302 Sosyokültürel, Profesyönel, Endüstriyel Bilgi ve Deneyim III – IV

Bu kursun şartları GEED 101 ve 102 kurslarıyla aynidir, fakat öğrencilerin kendi Fakülte veya Okulları tarafından düzenlenen dört sosyokültürel, profesyönel ve endüstri ile ilgili seminere ve ayrıca diğer Fakülte veya Okullar tarafından düzenlenen dört seminere katılmaları yanında, herhangi bir Fakülte veya Okul tarafından düzenlenen ek bir SPIKE etkinliğine ve bir SPIKE sertifika seminerine katılmaları da gerekir. SPIKE sertifika seminerleri üniversitedeki çeşitli Araştırma Merkezleri tarafından düzenlenecektir. Bu seminerler 2-4 saatlik çalışma grupları halinde olup genellikle geceleri veya haftasonları düzenlenecektir. İşlenecek konular Liderlik, Zaman Yönetimi, İlk Yardım ve Çevresel Sorunlar gibi konular olacaktır. (Bu seminerlerden bir veya birkaç tanesinin katılımı zorunlu olabilir.) Öğrenciler SPIKE şartlarını yerine getirmek yanında Sertifika Seminerlerine de başarıyla katıldıklarına dair bir sertifika alacakdırlar.

Keywords in English (Max. 300 characters)

SPIKE

Keywords in Turkish (Max. 300 characters)

	SPIKE

	1st	2nd	3rd	4th
Prerequisites (if any)				

	1st	2nd	3rd	4th
Co-requisites (if any)				

Program(s) for which the Course will be Offered
Insert new rows for additional programs

	Target Academic Unit or Program	Course Category	Target Audience	Semester(s)
	- Write "Entire University" for a University Core or University Elective Course. - Write the Faculty/School name for Faculty Core Courses. - Write name of program for Area Cores or Area Elective Courses. (examples have been provided below)	Choose from one of the following: University Core / Faculty Core / Area Core / Area Elective / University Elective	Choose from one or more of the following: Prep / Freshman / Sophomore / Junior / Senior / Graduate	Choose from one or more of the following: Fall / Spring / Summer
1.	Entire University*	University Core	All years	Fall / Spring
2.	*GEED 101-102		Freshmen	Fall / Spring
3.	*GEED 201-202		Sophomores	Fall / Spring
4.	*GEED 301-302		Juniors	Fall / Spring
5.				
6.				
7.				
8.				
9.				
10.				

Is this course replacing any course(s) in the current curriculum? If Yes:

	Old Course Code	Old Course Name		Old Course Code	Old Course Name
1	GE 101	(change to 4-letter code GEED)	6		
2	GE 102	(change to 4-letter code GEED)	7		
3			8		
4			9		
5			10		

Part II. Rationale - Academic

Justification for the Proposal:
Explain the purpose of this new course by answering the following questions: How does this course meet the requirements of the program in general? What are the goals this course will accomplish? How will these objectives be achieved?

GEED 101 and GEED 102 will continue as last year, the only difference being the change to a 4-letter course code.

GEED 201-302, as described in the Senate-approved proposal for the establishment of the Department of General Education, have an additional 2 requirements. Originally, it was expected that each students would have to take 10 events—i.e. in addition to the 8 SPIKE events, 2 certificate seminars. Logistical considerations, however, giving our increasing student numbers, have made it necessary to have only one SPIKE certificate seminar, and have one additionasl normal SPIKE event, to be taken from any Faculty or School.

These courses continue to enrich students' experience of "Socio-cultural, Professional, and Industrial Knowledge and Experience," as part of their General Education background.

Justification of Minor Overlap (if any):
Make sure that this course will not have substantial overlap with any other course. However, for inevitable cases, justify the areas of overlap.

Justification for Being a University Course (University Core or Elective Course):
Explain by answering the following questions: How does this course meet the requirements of the GE program in general? This course falls in which distributed elective sub-category?

University Core. Justification as explained above, and in the SPIKE brochure.

Initials of the GE Department Head:

Teaching Policy
Explain how you will organize the course (lectures, laboratories, tutorials, studio work, seminars, etc.

Each Faculty and School will be required to organize 10-15 events per semester involving visiting speakers, concerts, or exhibitions. SPIKE events need to have at least one speaker or performer from outside the university, as one of the important aspects of the SPIKE Program is that it helps to bring the university and the surrounding community together. SPIKE Events should be held as far as possible in large lecture halls. Off-campus events may be scheduled as SPIKE events with the approval of the General Education Department.

Part III. Rationale – Resources

Teaching Staff		
Is there enough teaching staff to give the lectures?	[x] YES	[ ] NO. New / Additional staff will be hired
Also answer the following questions if the answer is NO:		
How many new teaching staff is required to be hired?	Full Time= Part Time =	
New staff will be from which discipline?		

Laboratories / Studios *(Including Computer laboratories)*			
Does a Laboratory / Studio work accompany this course?	[x] NO [ ] YES	If YES: Name of the Lab / Studio	
Also answer the following questions if the answer is YES			
Is (are) the Laboratory(ies) studio(s) ready for usage? Or when is it (they are) going to be ready?			
If it is not ready yet, are there enough funds in the budget allocated for its building and maintenance costs?			
Do you need to increase assistant allocations due to this reason? If yes, how many?			
Do you need to hire technical staff for this purpose?			

Tutorials	
Does a tutorial session accompany this course?	[x] NO [ ] YES
Also answer the following questions if the answer is YES:	
Which teaching staff will tutor in tutorial sessions?	[ ] ASSISTANTS [ ] INSTRUCTORS OF THE COURSE
Do you need to increase assistant allocations due to this reason? If yes, how many?	

Teaching Aids
Specify the teaching aids to be used during the lectures
[x] Data Projector   [x] O/H Projector   [x] VHS/DVD   [x] Computer   [ ] Camera   [x] Internet Connection
Remarks on the availability of this equipment:
As required.

Software requirements:	As required.

Remarks on the availability of the software:

Part IV. Scheduling

First Offering										
Academic Year	200	**5**	/ 200	**6**		Semester	**x**	Fall	**x**	Spring
Optimum Class Size Proposed	140		Student Quota for Other Departments		140	Number of Students Expected to Take the Course				4000

Part VI. Catalog Information
Supply the information for the new course in English and Turkish which will be printed in the next printed or on-line catalog of the University.

Description of the New Course – I - English

Type the catalog course description of the new course in English in the following order: course content, course credits, prerequisites and co-requisites, Abbreviated Title, Category of the course, teaching language, and keywords. The information supplied will be copied and pasted to the catalog.

- **Course code:** Replace **CODEXXX** with the course code
- **Course title:** Replace **Full Course Title** with the course title.
- **Course outline:** Replace Course outline with statements of the course outline. Avoid using multiple paragraphs. Do not keep the text "Course outline" as a heading.
- **Credits:** Replace L, L, T and **X** with corresponding numbers for lecture, lab, tutorial and total course credit, respectively.
- **Prerequisites and co-requisites:** Delete "None" and replace XXXXXX with the corresponding course code.
- **Course category:** XXXXXXX with any of "University Core", "Faculty / School Core", "Area Core", "Area Elective", or "University Elective"
- **Abbreviated title:** This is going to be used in preparation of transcripts or registration forms. Replace XXXXXXXXXXXXXXX with a shorter version of the full title.
- **Teaching language:** Replace XXXXX with the teaching language
- **Keywords:** Replace XXXXXX, XXXXXX with words other than the ones available in the title and course outline which helps to identify the course.

The total text length should not exceed 2000 characters.

GEED 101-302   SPIKE I-VI

GEED 101-102   Sociocult. Professional, Industr. Knowledge & Experience-I - II

This course is designed to expose students to practical applications of knowledge in their own and related fields, increase their knowledge of other disciplines, and create opportunities for them to experience a diverse range of social and cultural activities in the world outside university. The focus is on developing learning outside the classroom through encouraging student participation in guest lectures, conferences, and cultural events such as musical and theatrical performances, art exhibitions, literary readings, etc., both on campus and off campus. By providing students with exposure to professional, industrial, and socio-cultural realities, this course takes a first step towards preparing students for the changing world that will face them after graduation. And through this exposure, it aspires to give students a sense of respect for and pride in their own chosen profession, coupled with a feeling of responsibility to helping the community and working for the good of society. Assessment is based on the student's completion during the semester of a SPIKE Card, under the Honor Code, certifying participation in four socio-cultural, professional, or industry-related events sponsored by his or her own Faculty or School, and four events sponsored by other Faculties or Schools or organizations in the community.

GEED 201-302   Sociocult. Professional, Industr. Knowledge & Experience-III - VI

This course includes the same requirements as GEED 101 and GEED 102, but has additional components: in addition to participating in four socio-cultural, professional, or industry-related events sponsored by his or her own Faculty or School, and four events sponsored by other Faculties or Schools or organizations in the community, each student is required to attend one other SPIKE event offered by any Faculty or School, and one SPIKE Certificate Seminar. SPIKE Certificate Seminars will be offered by the various Research Centers at the university. They take the form of 4-hour workshops, which will generally be held in the evenings and during weekends. They will include such topics as Leadership, Time Management, First Aid, and Environmental Activism. (One or more of these Certificate Seminars may be designated as compulsory.) In addition to completing their SPIKE requirement for this course, students will be awarded certificates for successful participation in the Certificate Seminars.

*Credits: (0 / 0 / 0) **0**   Prerequisites: None   Co-requisites: None*
Abbreviated Title: SPIKE I-VI   Category: University Core Course   Teaching Language: English or Turkish
Keywords: SPIKE

Description of the New Course – II – Turkish
Yeni Dersin Tanımı – II – Türkçe

- **Ders Kodu: DERSXXX** 'in ders kodu ile değiştirin
- **Ders Adı:** "**Tam Ders Adı"** yazısını silip yerine dersin tam adını yazınız.
- **Ders İçeriği:** "Ders içeriği…" yazısını silip dersin içeriğini yazınız. Çoklu parağraflardan kaçınınız. Ve sonunda bir satır boşluk kalmasını sağlayınız.
- **Dersin Kredisi:** L, L, T ve **X** harfleri yerine sırasıyla ders, lab, tutorial ve dersin toplam kredilerini karşılık gelecek şekilde yazınız..
- **Ön ve yan koşullar:** "None" kelimesini siliniz ve XXXXXX yerine dersin ön veya yan koşul dersini yazınız.
- **Dersin kategorisi:** XXXXXXX yerine "Üniversite Ana", "Fakülte / Okul Ana", "Alan Ana", "Alan Seçmeli", veya "Üniversite Seçmeli" ibarelerinden birini yazınız.
- **Dersin Kısa Adı:** Bu bilgi ders çizelgesi (transkript) veya kayıt formlarında kullanılacaktır. XXXXXXXXXXXXXXX yerine dersin kısa adını yazınız.
- **Eğitim Dili:** XXXXX yerine dersin eğitim dilini yazınız.
- **Anahtar Kelimeler:** XXXXXX, XXXXXX yerine dersi tanımlamakta yararlı olacak ve derin adı ile içeriğinde yer almayan kelimeleri yazınız.

Toplam metin uzunluğu 2000 basamağı geçemez.

| 1. | **GEED 101-302   SPIKE I-VI** |

GEED 101-102 Sosyokültürel, Profesyönel, Endüstriyel Bilgi ve Deneyim I - II

Bu kurs öğrencileri hem kendi alanlarında hem de ilgili alanlarda pratik ve uygulamalı bilgilerle tanıştırıp, öğrencilerin çeşitli disiplinler hakkında bilgilerini artırıp, üniversite dışındaki çeşitli sosyal ve kültürel aktivitelerle de deneyim kazanmaları için fırsatlar sunar. Bu kursun esas amacı, öğrencinin sınıf dışında öğrenme yeteneğini, kampüs ve kampüs dışındaki seminerlere, konferanslara ve kültür olaylarına (ör. Müzik ve tiyatro performansları, sanatsal sergiler ve edebiyat etkinlikleri) katılmalarını sağlayarak geliştirmektir. Öğrencileri profesyönel, endüstriyel ve sosyokültürel gerçeklerle tanıştıran bu kurs, mezun olduklarında onları bekleyen ve sürekli değişen dünyaya hazırlayan ilk adımdır. Bu kurs öğrencilerin kendi seçtikleri mesleklerine saygı duymaları yanında, topluma karşı da bir sorumluluk duygusu edinmelerini ve toplumun yararına calışmalarını da sağlamayı amaçlar.Öğrencilerin değerlendirilmesi, Güven Anlayışı altında SPIKE kartlarını, kendi Fakülte veya Okulları tarafından düzenlenen dört sosyokültürel, profesyönel ve endüstri ile ilgili seminere ve ayrıca diğer Fakülte veya Okullar tarafından düzenlenen dört seminere daha katılarak tamamlamaları ile gerçekleştirilir.

GEED 201 – 302 Sosyokültürel, Profesyönel, Endüstriyel Bilgi ve Deneyim III – IV

Bu kursun şartları GEED 101 ve 102 kurslarıyla aynidir, fakat öğrencilerin kendi Fakülte veya Okulları tarafından düzenlenen dört sosyokültürel, profesyönel ve endüstri ile ilgili seminere ve ayrıca diğer Fakülte veya Okullar tarafından düzenlenen dört seminere katılmaları yanında, <u>herhangi bir Fakülte veya Okul tarafından düzenlenen ek bir SPIKE etkinliğine</u> ve <u>bir SPIKE sertifika seminerine</u> katılmaları da gerekir. SPIKE sertifika seminerleri üniversitedeki çeşitli Araştırma Merkezleri tarafından düzenlenecektir. Bu seminerler 2-4 saatlik çalışma grupları halinde olup genellikle geceleri veya haftasonları düzenlenecektir. İşlenecek konular Liderlik, Zaman Yönetimi, İlk Yardım ve Çevresel Sorunlar gibi konular olacaktır. (Bu seminerlerden bir veya birkaç tanesinin katılımı zorunlu olabilir.) Öğrenciler SPIKE şartlarını yerine getirmek yanında Sertifika Seminerlerine de başarıyla katıldıklarına dair bir sertifika alacakdırlar.

Kredi: (0/ 0 / 0) 0   Önkoşul: Yok   Yankoşul: Yok
Dersin Kısa Adı: SPIKE-Sos. Prof. Endüs. Bil.- I, II, III, IV, V, VI   *Kategorisi: Üniversite Ana Dersi   Eğitim Dili: İngilizce veya Türkçe*
Anahtar Kelimeler: SPIKE

Part VII. Approval of Department Board

Board Meeting Date	n/a	Meeting Number		Decision Number	
Department Chair Title and Name	Johann Pillai	Signature		Date	06-30-05

Part VIII. Approval of Faculty/School Board

Board Meeting Date	n/a	Meeting Number		Decision Number	
Dean/Director Title and Name	Johann Pillai	Signature		Date	06-30-05

Part IX. Evaluation of University Curriculum Committee

University Curriculum Committee Check-list		
Review item	OK	Recommendations
Submission:		
Format in general (completeness of the forms)		
Deadlines		
Initials and Signatures		
Curriculum:		

Compliance with the core curriculum policy		
Coherence and relevance of justifications in general		
Appropriateness of course coding		
Format and length of course titles and descriptions		
Language of course titles and descriptions		
Calculation of the credits of the courses and total credit		
Compliance of the course credit descriptions with policies		
Total credit or student work load appropriateness		
Reasonable prerequisites and corequisites		
Appropriateness of academic ownership of the course		
Justifiable minimum overlap among similar course		
Accreditation:		
Compliance with the requirements of YÖK		
Compliance with the requirements of ABET or any other accreditation body if applicable		
Implementation:		
Sufficiency of human resources		
Sufficiency of physical resources		
Justified budget and financing		
Proper of the initiation semester		

Overall

☐ Recommend without reservation	☐ Recommend with minor corrections indicated above	☐ Not recommended

Report-Decision No:					
Chairperson
Title and Name		Date		Signature	

Part X. Approval of Senate

This is required only for new courses that lead to core curriculum changes. Accordingly, Senate approval is NOT needed for elective courses.

Senate Meeting Date		Meeting Number		Decision Number	
Rector
Title and Name		Signature		Date	